

General Senate Meeting

Agenda: November 12, 2025

Lowman Student Center 230

1:30 – 2:30 PM

Quorum (30): quorum met

Call to order @ 1:35pm– Zacj Bellot

Approval of Minutes – Katy Pelton (Secretary)

- Motioned by Mikey Bullcok
- Second by Michelles Meers
- Minutes approved

Treasurer's Report –Victoria Kirkland (Treasurer)

- O&M: \$9,917.77
- E-Board: \$5,500
- Friends of Account: \$5480.57
- Marketing and Communications: \$600
- Special Events: \$3561.77
- Professional Development Conference: \$10,500

President's Report – Zacj Bellot

- Absence Policy and communication for general meetings and events
 - As a reminder please sign-in for general meetings.
 - If you need to miss meeting, please email Staff Senate account and communicate information.
 - Bylaws indicate you cannot miss more than three meetings without advanced notice.
- Staff Senate Bylaws will be put in Staff Senate General channel.
- Staff senate will be asking for volunteers to participate on Nominations and Elections Committee. This is being done earlier this year so that we can get a head start on filling positions and planning for elections

Committee Chairs Reports

- **Marketing & Communications** –Lidia Brown & Mikah Boyd
 - The committee has scheduled a survey of Spooktacular feedback.
 - PDC graphic has been updated and feedback will be given by Staff Development committee

- **Nominations & Elections** – Emily Figueroa
 - **Need volunteers for committee.** At least one rep per Staff Senate committee
 - **Please email Emily by 5pm on 11/14/2025 if you want to be a part of the committee.**
 - emilyfigueroa@shsu.edu
 - New bylaws
 - Anyone who ran in Spring 2025 and was not elected will be contacted to determine if they are still interested in serving on Staff Senate
- **Staff Affairs** – Breanna Soqui & Adrienne Luera
 - ADA Ramp at President's Walk
 - The initial project was reviewed and inspected by a Texas registered accessibility consultant.
 - Facilities Management reached out to contracted architect who reviewed the request received by Staff Senate. The architect surveyed the grade of the ramp. The difference in grade is 13 ft. To provide a ramp, 156 feet of ramp plus landings would have to be created to meet accessibility change.
 - Facilities Management will not be moving forward with modifying this area.
 - The accessible route is the adjacent ramp leading to the Evans Complex.
 - Staff Senate representation inquiry: Concern about Staff Senate representation and how often representation is reviewed?
 - This was reviewed this Fall 2025 semester and changes have been made to implement better representation of the differing divisions.
 - Changes were made per a proposal and vote to approve updated SHSU Staff Senate bylaws.
- **Staff Development** –Michelle Meers & Angela Buckner
 - Received PDC graphic and that is being reviewed
 - Hot Topic and Wellness Committee will co-host an event in January. This event will be virtual and over the lunch hour.
- **Special Events** – Megan Hobbs-Barrett & Yolanda Jamison
 - Spooktacular: 346 guests swiped into the event. Event survey will go out on 11/13/2025.
 - Planning a winter mixer event for December 2025.
 - Planning for Summer Bash.

Old Business: Updates, Discussion/Action Items

New Business: Updates, Discussion/Action Items

- Tree of Lights event and ornament
 - If you are interested in helping reach out to Alaura Goad (alauragoad@shsu.edu)
- Question from Lucinda Burckett
 - Kitchen in University Plaza – water pressure and no hot water
 - This should be reported to the building liaison. And if the building liaison has had communication, they can forward that to the Staff Senate email for review by the Staff Affairs Committee
- Happy upcoming birthday to:
 - Veronica Martinez – 11/18
 - Jessica Kemmerling – 11/19
 - Emily Figueroa – 11/29
 - Marcus Guterrez – 12/3
 - Joel Starkey – 12/4

Department/Campus Announcements

- IT ticketing system is being updated over the weekend
- Question from Denesha Henderson
 - Is there an established place for feedback about the new SHSU website?
 - Mikah Boyd will inquire.
- TSUS Board of Regents on campus November 19-21, 2025

Upcoming Events

- 11/19/2025 @12pm: Career Reliance Lunch and Learn, Register on Talent Management
- 11/18/2025: Tree of Lights
- 11/21/2025, RSVP for Holiday Reception is due
- 11/24/2025, 4-9pm, LSC Kat Klub, Faculty & Staff Night (spouses can attend)
- 12/2/2025, 4-5pm, Holiday Reception with Dr. White
- 12/3/2025, 1:30pm-2:30pm: Staff Senate Executive Board Meeting
- 12/8/2025, 4-9pm, LSC Kat Klub, Faculty & Staff Night (spouses can attend)
- 12/10/2025, 1:30pm-2:30pm: Staff Senate General meeting
- 12/11/2025 2-4pm: Winter Mixer with cocoa and special guests
- 1/??/2026 @ 12pm: Staff Senate & SHSU Wellness Committee “Benefits and Perks of being a SHSU Employee”
- 3/10/2026, 8am-4pm: Professional Development Conference

Call for Adjournment – Zacj Bellot (President) – adjourned at 1:58pm